

MADISON COUNTY SAFETY MEETING MINUTES SEPTEMBER 21, 2007

On Friday, September 21, 2007, a Safety Committee meeting came to order at 10:00 a.m. with Karen Brown, Margie Edsall, MaryAnn O'Malley, Ralph Hamler, Chris Mumme, Roger Staley, Jill Steeley, Marilyn Ross, David Schulz, and Laurie Buyan present.

Fire Drill: Chris Mumme, Director of Emergency Management, stated that a fire drill that was conducted on September 12, 2007, at 13:15 and that everyone was out and accounted for, including the cat, by 13:18. The entire drill was completed and employees were allowed to return to the building at 13:20. Jill Steeley, Public Health Administrator, stated that alarms should be installed in other buildings.

Safety Concerns: Karen Brown, GIS/IT, stated that sidewalks at the Pankey House are still in need of repair. Karen also suggested digging out the steps leading from the Pankey House to the gravel road beside the Courthouse so people have something to step down on when they are walking that way.

MaryAnn O'Malley, Justice of the Peace, stated that she sometimes works at night and would like to be notified when someone is spraying for bugs or any type of chemicals in the courthouse. From now on, Roger will send out a notification of any after hour spraying with an MSDS sheet on the chemical being used.

Workers' Comp Claims: Laurie Buyan, Administrative Assistant to the Commissioners, stated that there have been a few Workers' Comp claims, mostly from the Nursing Homes. David Schulz stated that we should encourage the administrators from each nursing home to have someone present at safety meetings.

General Discussion: Roger Staley, Maintenance, stated that an overview of general generator maintenance would be conducted on Thursday, September 27, and that the power would be switched to the generator at approximately 9:00 a.m. for about 30 minutes.

Set Date for Next Meeting: The next safety meeting is scheduled for December 21, 2007, at 10:00 AM in the Commissioners Conference Room. **** Note: This meeting has been changed to December 19, 2007, at 10:00 AM in the Commissioners Conference Room.**

The Meeting was adjourned at 10:30 a.m.
Minutes prepared by Laurie Buyan.